

PARISH OF CADDO  
DEPARTMENT OF PUBLIC WORKS



**Right-of-Way Utilization Permit**  
Separate application for each road

**This permit shall be available at the site  
where and when work is being done.**

Permit No. \_\_\_\_\_

Builder

Owner

Applicant

**Internal Use Only**

Date: \_\_\_\_\_

Business / Applicant's Name ("Permittee")

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Township Range Section

Applicant's Street Address

Job/Site Location

Applicant's City, State, Zip

Legal Description

Telephone Number

Email Address

Fax Number

**TYPE OF PERMIT**

\_\_\_\_\_ Culvert & or Driveway (See [Fee Schedule](#)) - *Mark with two flagged stakes in ditch*

Name of Installer: \_\_\_\_\_ Address of Installer: \_\_\_\_\_

Start of Construction Date: \_\_\_\_\_ (You will be informed by phone of correct size)

Construction duration: \_\_\_\_\_ days

\_\_\_\_\_ Utility/Pipeline/Boring (See [Fee Schedule](#))

Proposed Construction \_\_\_\_\_

Length in Parish Right-of-Way \_\_\_\_\_ ft.

Road Number for Parish Road Crossings (being bored) \_\_\_\_\_

\*\* Submit drawing & one copy of plans and specifications of the proposed construction.

\*\* The permittee agrees to properly maintain the facilities installed pursuant hereto, to repair at its own expense any damage to the facilities caused by the parish or its agents, personnel or equipment during future work on the right of way or public property wherein the facilities are located, to relocate the facilities at its own expense if requested to do so by the Caddo Parish Department of Public Works, and to properly repair at its own expense any damage to the public right of way or property resulting from activities of the permittee in carrying out the maintenance or removal of said facilities.

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This instrument will serve as your receipt for your right of way permit fee of \$ \_\_\_\_\_ which is **nonrefundable**. This fee shall be paid by check to the Parish of Caddo.

Check # \_\_\_\_\_ Amount \_\_\_\_\_

Please read all provisions prior to signing this permit. Failure to conform to the provisions of this permit shall result in the revoking of said permit. By signing this permit, the applicant acknowledges receiving a copy of all [rules and regulations](#).

I hereby certify that the information given on this Right-of-Way permit application is true and correct to the best of my knowledge. I have not misrepresented the facts or willfully given erroneous information.

By accepting this permit, permittee, its successors and assigns warrant that its installation will conform to the conditions and requirements herein set forth in this permit.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

*Applicant must notify Caddo Parish Inspector at 318-347-3228 prior to beginning work and after work has been completed.*

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**For Internal Use Only**

Permit No. \_\_\_\_\_ Issue Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

**APPROVED:**

\_\_\_\_\_  
Caddo Parish Right-of-Way Permit Specialist

\_\_\_\_\_  
Date

\_\_\_\_\_  
Caddo Parish Assistant Director or Project Manager

\_\_\_\_\_  
Date