

MINUTES OF THE MEETING OF THE  
LONG RANGE PLANNING COMMITTEE'S  
CITIZENS ADVISORY COMMITTEE  
HELD ON THE 13th DAY OF JULY, 2021

The Long Range Planning Committee's Citizens Advisory Committee met on the above date, at 12:00 noon in the Government Chambers, with the following members in attendance constituting a quorum: Michael Billings, Billie Francine Brice, Gen. Jim Graves, Ray Holmon, Chris Kracman, Don Razinsky, Loyd K. Thomas, Ray Tindel, Jessica Tullis, Marty Wooldridge and Paul Young (11). ABSENT: None (0).

Ray Holmon gave the invocation, and Don Razinsky led the Committee in the Pledge of Allegiance.

**NEW BUSINESS**

The Clerk of the Commission mentioned that a website for the Citizens Advisory Committee has been set up <http://www.caddo.org/528/Planning-Zoning-Citizens-Advisory-Committee>.

The first order of business to come to the Committee is the *Election of Officers*.

A nomination from the Committee members to appoint General Graves as Chairman was accepted by acclamation.

A nomination from the Committee members to appoint Loyd Thomas as Vice-Chairman was accepted by acclamation.

A nomination from the Committee members to appoint Jessica Tullis as Secretary was accepted by acclamation.

A nomination from the Committee members to appoint Billie Francine Brice as Assistant Secretary was accepted by acclamation.

The Committee then moved onto the next item under New Business, *Establishing a meeting schedule*.

General Graves suggested that the Committee meet on a certain day of the month with an established time. He asked the Committee if there were any particular times that do not work for them.

Ms. Tullis suggested meeting in the evenings to allow citizens to come and give their input. She also said that it does not have to be at Government Plaza.

After listening to the Committee members' schedules, General Graves suggested that this Committee meet on the third Tuesday at 6:00 p.m. The Clerk of the Commission pointed out that the staff's workday ends at 5:00 p.m.

Mr. Young stated that the staff should be able to accommodate the Committee instead of meeting times being "at the convenience of the government not the convenience of the citizens".

The Clerk of the Commission also mentioned that the building shuts down at 6:00 p.m., so he would need to do more research to see what needs to be done to open the building back up.

Mr. Kracman believes that a different location will be important later down the road once a dialogue is established. He said that the rural areas may not know what's going on with this bill and that it is going to be parish-wide.

At this time, the Committee's recommendation to have their meetings in the Government Chambers on the third Tuesday of each month at 6:00 p.m. carried by acclamation.

The Committee then moved onto the next item under New Business, *Discuss scope of work*.

The Clerk of the Commission explained that Resolution No. 42 of 2021 establishes this Citizens Advisory Committee and the scope of their work as follows:

- a. Review historical issues related to Caddo Parish Planning and Zoning
- b. Review the fiscal impact of proposed actions in regard to the standing up of a new parish department or utilizing the Metropolitan Planning Commission for administration and enforcement.
- c. Review the impact of action to be taken in regard to Planning and Zoning in areas not currently being zoned by current ordinances.
- d. Review any other issues so deemed by the advisory committee to be relevant to the Planning and Zoning in the unincorporated areas of the parish.

- e. Make written recommendations regarding the issue of Planning and Zoning to the Long-Rang Planning Committee.

Mr. Atkins wanted to know how granular is this Committee supposed to go. Attorney Bernstein suggested that they stay "higher level" and get citizens input.

The Clerk of the Commission also mentioned that the Parish has established a Planning & Zoning Commission, but it has not yet been populated.

Attorney Bernstein also mentioned that this planning and zoning will only be in the unincorporated areas of the Parish.

Mr. Atkins suggested that this Committee also get input from the MPC.

The Chairman then asked everyone on the Committee to introduce themselves.

There being no further business, the Committee adjourned at 11:37 a.m.

  
Assistant Commission Clerk