

## **JANICE “KAY” PROBY-WALLER**

H: 318 636-7142

4250 CALDERWOOD DR.  
SHREVEPORT, LA 71119  
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### **Professional Summary**

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Retired Caddo Parish Deputy Sheriff with 34 years of service. I have a good track record in IT, HR, Payroll and Accounting. I am committed to ethics and a high level of service to the public.

### **Work History**

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Caddo Parish Sheriff's Department – 1981 thru 2015

Caddo Parish School Board – 1981 thru 1984

### **Service Above Self**

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Caddo Bossier Veterans Celebration Committee

Shriners Hospital for Children

Mercy Center

Hope Connection

Ginger Bread House

Paint Your Heart Out Shreveport Team Captain (Won 1<sup>st</sup> and 2<sup>nd</sup> Place)

Northwest Food Bank

Philadelphia Center

Salvation Army

Providence House

Shreveport Green

### **Education**

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Northwestern State University, Bachelor of Science Degree

Louisiana State University, Higher Education Paralegal Studies Certificate

Louisiana State University, Higher Education Louisiana Notary Licenses

### **Professional Memberships**

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New Boggy Baptist Church – Church Administrator

Caddo Parish Industrial Development Board

Grace University Board of Directors

Louisiana Sheriff's Association Honorary Member

Northwestern State University Alumni Association

Huntington High School Alumni Association

Delta Sigma Theta Sorority, Inc. – Community & International Involvement Committee

Timberline Homeowners Association – President

Caddo Bossier Veteran Celebration Committee – Treasurer

Louisiana Notary Association

Louisiana Paralegal Association

### **Personal**

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Married to Russell and mother to daughter, Kayla.