

CADDO PARISH COMMISSION

505 TRAVIS STREET, GOVERNMENT PLAZA

PUBLIC NOTICE

LONG RANGE PLANNING COMMITTEE AGENDA

September 1, 2022

4:00 pm

1. LONG RANGE PLANNING & SPECIAL NEEDS COMMITTEE ROLL CALL:

**Todd Hopkins, Chair**

Mario Chavez

Stormy Gage-Watts

Steven Jackson

John-Paul Young

Lyndon B. Johnson

John E. Atkins, President

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so.

4. PUBLIC COMMENTS:

Citizens who wish to address the Committee please fill out a comment card located in the chamber foyer, and return to the Chairman or the Clerk of the Commission. Citizens may also fill out & submit a [COMMENT CARD ONLINE HERE](#) prior to the meeting. Individual comments are limited to 3 minutes

5. AGENDA ADDITIONS:

6. NEW BUSINESS:

6.I. Discuss Ordinance 6251 Regarding Permanent Planning Board Membership.

Documents:

[ORD 6251 FACT SHEET- PLANNING AND ZONING COMMISSION.PDF](#)  
[ORD 6251- AMENDING ORD NO 6200 RE PARISH PLANNING AND ZONING COMMISSION.DOCX](#)

6.II. Discuss Ordinance 6254 Regarding Memorial Garden

Documents:

[ORD 6254-COURTHOUSE GARDEN.PDF](#)

[ORD 6254 FACT SHEET -COURTHOUSE GARDEN.PDF](#)

7. ADJOURN:

**ORDINANCE AND RESOLUTION FACT SHEET  
CADDO PARISH COMMISSION**

<b>TITLE</b>	
<p>Ordinance 6251 of 2022</p> <p style="text-align: center;">AN ORDINANCE TO AMEND ORDINANCE NO. 6200 OF 2022, RELATIVE TO A PARISH PLANNING AND ZONING COMMISSION, TO PROVIDE FOR ITS PERMANENT STATUS AND MEMBERSHIP, TO PROVIDE FOR ITS AUTHORITY, TO REMOVE THE TERMINATION DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO</p>	
<b>DATE:</b> August 12, 2022	<b>ORIGINATING DEPARTMENT:</b> Long Range Planning Committee
<b>BACKGROUND INFORMATION</b>	
<p>The Commission adopted Ord. No. 6200 of 2022 establishing a temporary Parish Planning and Zoning Commission pending receipt of an Attorney General’s Opinion. That opinion has now been received. The Long Range Planning Committee believes that the citizens of Caddo Parish, particularly those in the planning area, require the ongoing services and decisions of a planning and zoning commission. Therefore the Long Range Planning Committee recommends the adoption of an ordinance making permanent the status of the Parish Planning and Zoning Commission. The proposed ordinance will also increase the size of the planning and zoning commission to six members – all of whom must be from the planning area. It also provides for terms of commissioners. It also provides that the Parish Planning and Zoning Commission shall also act as the parish zoning board of appeals.</p>	
<b>FINANCIAL IMPACT AND SOURCE OF FUNDING</b>	
<p>No funding is necessary as the planning and zoning commission members serve without compensation.</p>	
<b>EFFECT(S) OF PROPOSED ACTION</b>	
<p>Adoption of the ordinance will provide for the ongoing services of a planning and zoning commission to the citizens.</p>	
<b>ALTERNATIVES/STAFF RECOMMENDATION</b>	
<p>Reject the ordinance.</p>	
<b>KEY STAFF CONTACT</b>	
<p>Henry M Bernstein, Assistant Parish Attorney and Alan Clarke, Executive Director, MPC</p>	
<b>COORDINATION</b>	
Department Head	(Initial)
Parish Administrator/CEO	(Initial)

**ORDINANCE NO. 6251 OF 2022**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND ORDINANCE NO. 6200 OF 2022, RELATIVE TO A PARISH PLANNING AND ZONING COMMISSION, TO PROVIDE FOR ITS PERMANENT STATUS AND MEMBERSHIP, TO PROVIDE FOR ITS AUTHORITY, TO REMOVE THE TERMINATION DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Act 294 of 2020 removed Caddo Parish from the Shreveport Caddo Metropolitan Planning Commission effective January 1, 2022;

WHEREAS, Article VI, Section 17 authorizes local governments to adopt regulations for land use and zoning;

WHEREAS, that section also authorizes creation of commissions to implement those regulations;

WHEREAS, Article VI, Section 5 provides for the adoption of home rule charters by local governments and the exercise by such home rule charter governments of all powers and functions not denied them by the constitution or by general state law and of all powers and functions granted to local governmental subdivisions by other provisions of the Constitution;

WHEREAS, the state statutes regarding planning and zoning by local governments provide for the establishment of a planning and zoning commission with between five and nine members;

WHEREAS, Ordinance No. 6200 of 2022 established a temporary Parish Planning and Zoning Commission with a termination date of June 30, 2022 or until zoning issues are resolved;

WHEREAS, the Caddo Parish Commission believes it necessary to provide for the continued existence and effectiveness of the Planning and Zoning Commission; and

WHEREAS, the Caddo Parish Commission wishes to remove the termination date from the planning and zoning commission established by Ordinance No. 6200 of 2022.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Ordinance No. 6200 of 2022 is amended as follows:

“NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the Caddo Parish Planning and Zoning Commission is hereby created as provided herein.

BE IT FURTHER ORDAINED, that the Caddo Parish Planning and Zoning Commission shall consist of five six members ~~selected from the names that have been submitted to the Caddo Parish Commission as of February 14, 2022~~

appointed by the Parish Commission. Members of the Planning and Zoning Commission shall be residents of the unincorporated area of the Parish that is subject to the Parish's Unified Development Code. Members of the Parish Planning and Zoning Commission shall serve terms of four years. The initial six members shall serve terms of one, two, three, and four years such that one initial member serves a one-year term, one initial member serves a two-year term, two initial members serve a three-year term, and two initial members serve four-year terms. The terms of the initial members shall be assigned by random drawing. The Parish Commission may only remove any member of the temporary commission, after public hearing, for inefficiency, neglect of duty, or malfeasance in office. The Temporary Caddo Parish Planning and Zoning Commission may by rule or bylaw provide for such officers and establish such rules and procedures as it deems appropriate.

BE IT FURTHER ORDAINED, that the temporary Caddo Parish Planning and Zoning Commission shall be created and be in existence as of March 3, 2022 and shall exist until June 30, 2022; if zoning issues have not been resolved by June 20, 2022, this ordinance will renew automatically until such issues are resolved. The Temporary Commission shall hear all planning and zoning matters and make recommendations to the Caddo Parish Commission as all current zoning ordinances require, and shall assume all duties and authority as provided by state law of a planning and zoning commission.

BE IT FURTHER ORDAINED that the Parish Planning and Zoning Commission shall be authorized to and shall perform any and all duties and responsibilities of a Zoning Board of Appeals as outlined in the Unified Development Code. And any decision of the Parish Planning and Zoning Commission prior to the effective date of this ordinance which, under the Unified Development Code is a decision within the authority of the Zoning Board of Appeals, is hereby ratified.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable. BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith, including Ordinance No. 6071 of 2021, are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE NO. 6254 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND TO APPROPRIATE FUNDS FOR REMEMBRANCE GARDEN AT THE CADDO PARISH COURTHOUSE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Caddo Parish Commission would like to build a remembrance garden on the courthouse grounds; and

WHEREAS, the garden will include a historical marker depicting those individuals lynched in Caddo Parish, known and unknown; and

WHEREAS, garden should include daffodils, daisies, white tulips, hyacinth, forget-me-nots and sunflowers; and

WHEREAS, it is necessary to amend the Oil and Gas Fund and Capital Outlay Fund up to \$125,000 to appropriate for the construction of the garden; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Oil and Gas and Capital Outlay Funds for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Oil and Gas Fund</u></b>	
Transfers to Capital Outlay Fund	\$125,000
<b><u>Capital Outlay Fund</u></b>	
Transfer from Oil and Gas Fund	\$125,000
Remembrance Garden Construction	\$125,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS AND CAPITAL OUTLAY FUNDS TO APPROPRIATE FUNDS FOR A REMEMBRANCE GARDEN ON THE COURTHOUSE GROUNDS

**(Ordinance No. 6254 of 2022)**

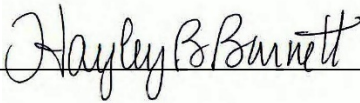
**ORIGINATING DEPARTMENT:** Lyndon Johnson

**BACKGROUND INFORMATION:** an ordinance to build a Remembrance Garden at the Caddo Parish Courthouse with Daffodils, Daisies, White Tulips, Hyacinth, Forget-Me- Nots and Sunflowers along with a Historical Marker depicting those individual lynched in Caddo Parish (known and unknown) Allocation of up to \$125,000 from Oil and Gas

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head



Date 8/11/2022

Legal

\_\_\_\_\_

Date \_\_\_\_\_

Parish Administrator

\_\_\_\_\_

Date \_\_\_\_\_