

**CADDO PARISH COMMISSION**  
**505 TRAVIS STREET, GOVERNMENT PLAZA**  
**PUBLIC NOTICE**  
**REGULAR MEETING AGENDA**  
Streaming at [www.caddo.org](http://www.caddo.org)  
February 20, 2020  
3:30 P.M.

1. ROLL CALL:

**Commissioners:**

Hopkins	District 1	Gage-Watts	District 7
Johnson	District 2	Taliaferro	District 8
Jackson	District 3	Atkins	District 9
Young	District 4	Chavez	District 10
Burrell	District 5	Lazarus	District 11
Cawthorne	District 6	Epperson	District 12

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so.

4. AGENDA ADDITIONS:

5. CITIZENS COMMENTS:

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their speakers and address the points they wish considered with this limitation in mind.

6. VISITORS:

7. SPECIAL RESOLUTIONS:

8. COMMUNIQUE AND COMMITTEE REPORTS:

**Administration response to information requests from Commissioners**

9. PRESIDENT'S REPORT:

10. PUBLIC HEARING ON ZONING ORDINANCES AND CASES:

11. PUBLIC HEARING ON ORDINANCES:

11.I. Ordinance No. 5943 Of 2020

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES & EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$20,000 TO PROVIDE AN APPROPRIATION TO LEGAL SERVICES OF NORTH LOUISIANA, INC. AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Commissioner Jackson)

Documents:

[5943 FACT SHEET NORTH LOUISIANA LEGAL AID.PDF](#)  
[5943 LEGAL SERVICES FINAL.PDF](#)

12. ZONING ORDINANCES: (For Final Passage)

13. ORDINANCES: (For Final Passage)

13.I. Ordinance No. 5943 Of 2020

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES & EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$20,000 TO PROVIDE AN APPROPRIATION TO LEGAL SERVICES OF NORTH LOUISIANA, INC. AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Commissioner Jackson)

Documents:

[5943 FACT SHEET NORTH LOUISIANA LEGAL AID.PDF](#)  
[5943 LEGAL SERVICES FINAL.PDF](#)

14. ZONING ORDINANCES (For Introduction By Title)

15. ORDINANCES: (For Introduction By Title)

16. WORK SESSION MINUTES FEBRUARY 18, 2020  
RATIFY WORK SESSION MINUTES

17. RESOLUTIONS:

17.I. Resolution No. 12 Of 2020

A RESOLUTION TO REDUCE THE NUMBER OF PEOPLE WITH MENTAL ILLNESSES IN JAILS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Commissioner Gage-Watts)

Documents:

[12 STEPPING UP - MENTAL HEALTH IN LOCAL JAILS.PDF](#)

17.II. Resolution No. 13 Of 2020

A RESOLUTION OF THE PARISH OF CADDO URGING THE LOUISIANA STATE LEGISLATURE TO STRENGTHEN THE LOUISIANA GUN LAW BY INCORPORATING MANDATORY REQUIREMENTS FOR OWNING AND CARRYING A FIREARM, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Commissioner Johnson)

Documents:

[13 GUN LAW.PDF](#)

17.III. Resolution No. 14 Of 2020

A RESOLUTION APPROVING AN AGREEMENT WITH THE NORTHWEST LOUISIANA COUNCIL OF GOVERNMENTS (NLCOG), THE COORDINATION AND DEVELOPMENT CORPORATION (CDC), AND THE LSUS RED RIVER WATERSHED MANAGEMENT INSTITUTE, FOR THE PURPOSE OF APPLYING FOR GRANT FUNDING AND ACTING IN SUPPORT OF WATERSHED REGION MANAGEMENT ACTIVITIES AND IN CONJUNCTION WITH THE STATE OF LOUISIANA WATERSHED INITIATIVE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Administration)

Documents:

[14 WATERSHED INITIATIVE.PDF](#)

18. OLD BUSINESS:

19. NEW BUSINESS:

19.I. Confirm Re-Opening The Hiring Process For The Commission Clerk, Starting Internally  
(Commissioner Epperson)

19.II. Confirm Submitting Formal Request On Behalf Of The Parish To The BOR Shreveport  
Law School Study  
(Commissioner Jackson)

20. COMMUNIQUES AND COMMITTEE REPORTS

21. CITIZEN COMMENTS (Late Arrivals)

22. ADJOURN:

To all persons desiring to attend and observe a meeting of the Caddo Parish Commission, or who wish to present information to the body: If you have physical limitations that require special accommodations in order for you to attend and participate in a meeting of the Caddo Parish Commission, please contact the office of the Caddo Parish Commission Clerk at (318) 226-6596, at least 24 hours in advance of the meeting so that an effort can be made to provide those accommodations.

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING 2020 BUDGET FOR APPROPRIATION TO LEGAL AID OF NORTH LOUISIANA, INC.

**ORIGINATING DEPARTMENT:** Commissioner Jackson via Finance and Legal

**BACKGROUND INFORMATION:**

**Funds will:**

- Provide funding to Parish entities (Clerk of Court, District Attorney, Sheriff) to offset cost to grant waiver and not individuals
- Limited to one expungement per person
- Individuals must be a current Caddo Parish resident and provide at least to forms of verification
- Individuals must participate in 15 hours of community service from an approved community-based agency
- Individuals must meet low income requirement set by Legal Aid of Louisiana

**Funding is needed because:**

- Pauper expungement filing is an option but is left to the discretion of the judge. Very few pauper requests have been granted in Caddo Parish.
- Pauper does not relieve individual of paying fees. It only defers upfront payment of expungement fees.
- Having an arrest record prevents individuals from obtaining meaningful employment, financial aid, and other benefits.

**KEY STAFF CONTACT:** Commissioner Jackson via Finance and Legal

**AUTHORIZATION**

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. OF 2020**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$20,000 TO PROVIDE AN APPROPRIATION TO LEGAL SERVICES OF NORTH LOUISIANA, INC. AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, expungement helps relieve citizens of their arrest record in order to help them obtain employment, financial aid and other benefits; and

WHEREAS, Legal Services of North Louisiana provides legal services to indigent individuals who meet expungement criteria; and

WHEREAS, the option of a pauper expungement is available, but it only defers the upfront payment of the fees and is at the discretion of the Judge; and

WHEREAS, the Caddo Parish Commission would like to provide an appropriation to Legal Services of North Louisiana, Inc. to offset the expenses to Parish entities (Clerk of Court \$200, District Attorney \$50, and Sheriff \$50) to grant indigent clients fee waiver for expungement; and

WHEREAS, each individual seeking grant waiver must be a Caddo Parish resident with at least two forms of residency verification; and

WHEREAS, each individual is limited to one expungement per calendar year; and

WHEREAS, the individual must participate in 15 hours of community service from an approved community-based agency; and

WHEREAS, the individual must meet low income requirement set by Legal Services of North Louisiana; and

WHEREAS, the Caddo Parish Commission hosts an annual Pathways to Prosperity Expungement Summit for Caddo residents; and

WHEREAS, the Caddo Parish Commission's Economic Development committee recommended an appropriation of \$20,000 to Legal Services of North Louisiana, Inc. to aid in expungements for indigent citizens; and

WHEREAS it is necessary to amend the 2020 Economic Development Fund Budget to appropriate \$20,000 to Legal Services of North Louisiana, Inc.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2020 is hereby amended as follows:

Budget Increase (Decrease)

**Economic Development Fund**

Non-Governmental Appropriations	
Legal Services of North LA, Inc.	\$20,000
Fund Balance	(\$20,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING 2020 BUDGET FOR APPROPRIATION TO LEGAL AID OF NORTH LOUISIANA, INC.

**ORIGINATING DEPARTMENT:** Commissioner Jackson via Finance and Legal

**BACKGROUND INFORMATION:**

**Funds will:**

- Provide funding to Parish entities (Clerk of Court, District Attorney, Sheriff) to offset cost to grant waiver and not individuals
- Limited to one expungement per person
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**Funding is needed because:**

- Pauper expungement filing is an option but is left to the discretion of the judge. Very few pauper requests have been granted in Caddo Parish.
- Pauper does not relieve individual of paying fees. It only defers upfront payment of expungement fees.
- Having an arrest record prevents individuals from obtaining meaningful employment, financial aid, and other benefits.

**KEY STAFF CONTACT:** Commissioner Jackson via Finance and Legal

**AUTHORIZATION**

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_



**ORDINANCE NO. OF 2020**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$20,000 TO PROVIDE AN APPROPRIATION TO LEGAL SERVICES OF NORTH LOUISIANA, INC. AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, expungement helps relieve citizens of their arrest record in order to help them obtain employment, financial aid and other benefits; and

WHEREAS, Legal Services of North Louisiana provides legal services to indigent individuals who meet expungement criteria; and

WHEREAS, the option of a pauper expungement is available, but it only defers the upfront payment of the fees and is at the discretion of the Judge; and

WHEREAS, the Caddo Parish Commission would like to provide an appropriation to Legal Services of North Louisiana, Inc. to offset the expenses to Parish entities (Clerk of Court \$200, District Attorney \$50, and Sheriff \$50) to grant indigent clients fee waiver for expungement; and

WHEREAS, each individual seeking grant waiver must be a Caddo Parish resident with at least two forms of residency verification; and

WHEREAS, each individual is limited to one expungement per calendar year; and

WHEREAS, the individual must participate in 15 hours of community service from an approved community-based agency; and

WHEREAS, the individual must meet low income requirement set by Legal Services of North Louisiana; and

WHEREAS, the Caddo Parish Commission hosts an annual Pathways to Prosperity Expungement Summit for Caddo residents; and

WHEREAS, the Caddo Parish Commission's Economic Development committee recommended an appropriation of \$20,000 to Legal Services of North Louisiana, Inc. to aid in expungements for indigent citizens; and

WHEREAS it is necessary to amend the 2020 Economic Development Fund Budget to appropriate \$20,000 to Legal Services of North Louisiana, Inc.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2020 is hereby amended as follows:

Budget Increase (Decrease)

**Economic Development Fund**

Non-Governmental Appropriations	
Legal Services of North LA, Inc.	\$20,000
Fund Balance	(\$20,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**RESOLUTION NO. 12 OF 2020**

BY THE CADDO PARISH COMMISSION:

A RESOLUTION RELATIVE TO MENTAL HEALTH AMONG INCARCERATED PERSONS, TO ENDORSE AND SUPPORT THE STEPPING UP MOVEMENT AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, local governments routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year;

WHEREAS, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general public;

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders;

WHEREAS, adults with mental illnesses tend to stay longer in jail and, upon release, are at a higher risk of recidivism than people without these disorders;

WHEREAS, local government jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs;

WHEREAS, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families;

WHEREAS, Caddo Parish and all parishes and counties take pride in their responsibility to protect and enhance the health, welfare, and safety of its residents in efficient and cost-effective ways; and

Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private, and nonprofit partners to reduce the number of people with mental illnesses in jails.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby do hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our local government jail, commit to sharing lessons learned with other parishes and counties in my state and across the country to support a national initiative and encourage all local government officials, employees, and residents to participate in Stepping Up.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

**RESOLUTION NO. 13 OF 2020**

BY THE CADDO PARISH COMMISSION:

A RESOLUTION OF THE PARISH OF CADDO URGING THE LOUISIANA STATE LEGISLATURE TO STRENGTHEN THE LOUISIANA GUN LAW BY INCORPORATING MANDATORY REQUIREMENTS FOR OWNING AND CARRYING A FIREARM, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, there have been multiple mass shootings in the United States within the past several years; and

WHEREAS, studies show that states with stricter gun control laws have fewer mass shootings;

NOW THEREFORE BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that it does hereby:

Support legislation which strengthens the Louisiana Gun Laws by incorporating mandatory requirements for owning and carrying a firearm as well as legislation making it illegal to possess and use assault weapons (full automatic and semi-automatic with magazines/clips over 20 rounds,) except for the active military or law enforcement while on duty.

BE IT FURTHER RESOLVED that this resolution will be forwarded to the Caddo Parish delegation, the President of the Louisiana Senate, the Speaker of the Louisiana House and to the Louisiana Governor, and urge their support.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

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**Parish Attorney**

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**Date**

RESOLUTION NO. ? OF 2020

BY THE CADDO PARISH COMMISSION

A RESOLUTION APPROVING AN AGREEMENT WITH THE NORTHWEST LOUISIANA COUNCIL OF GOVERNMENTS (NLCOG), THE COORDINATION AND DEVELOPMENT CORPORATION (CDC), AND THE LSUS RED RIVER WATERSHED MANAGEMENT INSTITUTE, FOR THE PURPOSE OF APPLYING FOR GRANT FUNDING AND ACTING IN SUPPORT OF WATERSHED REGION MANAGEMENT ACTIVITIES AND IN CONJUNCTION WITH THE STATE OF LOUISIANA WATERSHED INITIATIVE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Louisiana Watershed Initiative was formed in order to coordinate statewide floodplain management efforts through a watershed management approach in response to the 2016 Great Floods and in preparation for future storm and flood events. This coordination includes outreach with local communities to build support for watershed region management approaches that can more effectively address mounting water risks statewide; and

WHEREAS, coordination among The Parish of Caddo and its regional partners is critical to reducing flood risk and preserving the health, safety, and welfare of the residents of Caddo Parish; and

WHEREAS, the Louisiana Watershed Initiative has requested applications for participation in a Regional Capacity Building Grant Program, which may enable the provision of technical assistance to [subject parish or organization] and its regional partners if awarded, thereby furthering immediate watershed management and flood risk reduction goals.

NOW THEREFORE, BE IT RESOLVED that the agreement between the Parish of Caddo and The Northwest Louisiana Council of Governments (NLCOG), the Coordination and Development Corporation (CDC), and the LSUS Red River Watershed Management Institute, for the purpose of applying for grant funding and acting in support of watershed region management activities and in conjunction with the State of Louisiana Watershed Initiative is hereby approved.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date