

**CADDO PARISH COMMISSION  
505 TRAVIS STREET, GOVERNMENT PLAZA  
PUBLIC NOTICE  
REGULAR TELECONFERENCE MEETING AGENDA  
(VIRTUAL)**

**January 7, 2021**

**3:30 P.M.**

**Streaming at [www.facebook.com/parishofcaddo](http://www.facebook.com/parishofcaddo) &  
[www.youtube.com/user/parishofcaddois](http://www.youtube.com/user/parishofcaddois)**

**1. ROLL CALL:**

**Commissioners:**

Hopkins	District 1	Gage-Watts	District 7
Johnson	District 2	Taliaferro	District 8
Jackson	District 3	Atkins	District 9
Young	District 4	Chavez	District 10
Burrell	District 5	Lazarus	District 11
Cawthorne	District 6	Epperson	District 12

**2. INVOCATION:**

**3. PLEDGE OF ALLEGIANCE:**

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so.

**4. AGENDA ADDITIONS:**

**4.I. Resolution No. 6 Of 2021**

A RESOLUTION PROCLAIMING JANUARY 9, 2021 AS 'NATIONAL LAW ENFORCEMENT APPRECIATION DAY' IN CADDO PARISH  
(Commissioner Chavez)

Documents:

[NATIONAL LAW ENFORCEMENT APPRECIATION DAY AGENDA ADDITION  
\(DRAFT\).PDF](#)

**4.II. Motion To Approve Consideration Of Items Under La.R.S. 42:17.1 (2/3 Vote Required)  
(Commission Clerk's Office)**

4.II.i. Certificate For Teleconference 01.07.21

Documents:

[21-01-07 TELECONFERENCE MEETING CERTIFICATION.PDF](#)

5. SELECTION OF CADDO COMMISSION OFFICERS FOR THE YEAR 2021

**SELECTION OF CADDO COMMISSION OFFICERS FOR THE YEAR 2021**

**President**

**Vice-President**

**Parliamentarian**

6. CITIZENS COMMENTS:

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their speakers and address the points they wish considered with this limitation in mind.

7. VISITORS:

7.I. Representative From Overton Brooks VA Medical Center  
(Commissioner Epperson)

8. ADOPT REGULAR SESSION MINUTES:

8.I. Special Session Minutes Property Standards November 30, 2020

Documents:

[11.30.2020 PROPERTY STANDARDS.PDF](#)

8.II. Regular Session Minutes December 3, 2020

Documents:

[12.3.2020 REGULAR SESSION MINUTES.PDF](#)

9. SPECIAL RESOLUTIONS:

- 9.I. Resolution Of Remembrance For Andrea Michelle Shyne  
(Commissioner Hopkins)

Documents:

[RESOLUTION OF REMEMBRANCE FOR ANDREA SHYNE.PDF](#)

- 9.II. Special Resolution Of Recognition For Roseview Nursing & Rehabilitation Center  
Special Resolution of Recognition for Roseview Nursing & Rehabilitation Center  
(Commissioner Epperson)

Documents:

[ROSEVIEW NURSING AND REHAB SPECIAL RESOLUTION.PDF](#)

10. COMMUNIQUE AND COMMITTEE REPORTS:

**Administration response to information requests from Commissioners**

- 10.I. MPC Update Regarding Ordinance 5974 Of 2020  
Alan Clarke to provide update with guest presentation from the vendor, Granicus

11. PRESIDENT'S REPORT:

12. PUBLIC HEARING ON ZONING ORDINANCES & CASES:

13. PUBLIC HEARING ON ORDINANCES:

14. PUBLIC HEARING ON LOCAL ASSESSMENT ORDINANCES

- 14.I. Public Hearing For Local Assessment Ordinance No. 61 Of 2020  
AN ORDINANCE ACCEPTING IMPROVEMENTS AND PAVING OF WINDER DRIVE,  
WINDER CIRCLE WEST, WINDER CIRCLE EAST AND CASHMERE CIRCLE BEING  
LOCATED IN FREDOLA'S PLACE AND WINDERMERE ESTATES SUBDIVISIONS,  
PHASE 1, UNIT 2, PHASE 3 AND UNIT NO. 4, ALL LOCATED IN SECTION 25,  
TOWNSHIP 17 NORTH, RANGE 15 WEST, OF CADDO PARISH, LOUISIANA, AND  
PROVIDING FOR THE ASSESSMENT OF ALL ABUTTING REAL ESTATE IN THE  
AMOUNTS RESPECTIVELY DUE AND PROVIDING FOR THE IMPOSITION OF  
LIENS AND PRIVILEGES IN FAVOR OF THE PARISH OF CADDO AND PROVIDING  
FOR THE TERMS OF PAYMENT, AND TO OTHERWISE PROVIDE WITH  
RESPECT THERETO

(District 7)

Documents:

[61 WINDERMERE ESTATES.PDF](#)

15. ZONING ORDINANCES (For Final Passage):

16. ORDINANCES (For Final Passage):

17. LOCAL ASSESSMENT ORDINANCES (For Final Passage)

17.I. Local Assessment Ordinance No. 61 Of 2020

AN ORDINANCE ACCEPTING IMPROVEMENTS AND PAVING OF WINDER DRIVE, WINDER CIRCLE WEST, WINDER CIRCLE EAST AND CASHMERE CIRCLE BEING LOCATED IN FREDOLA'S PLACE AND WINDERMERE ESTATES SUBDIVISIONS, PHASE 1, UNIT 2, PHASE 3 AND UNIT NO. 4, ALL LOCATED IN SECTION 25, TOWNSHIP 17 NORTH, RANGE 15 WEST, OF CADDO PARISH, LOUISIANA, AND PROVIDING FOR THE ASSESSMENT OF ALL ABUTTING REAL ESTATE IN THE AMOUNTS RESPECTIVELY DUE AND PROVIDING FOR THE IMPOSITION OF LIENS AND PRIVILEGES IN FAVOR OF THE PARISH OF CADDO AND PROVIDING FOR THE TERMS OF PAYMENT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(District 7)

Documents:

[61 WINDERMERE ESTATES.PDF](#)

18. ZONING ORDINANCES (For Introduction By Title):

18.I. Introduce Ordinance 6021 Of 2021 In Relation To Zoning Case 20-15-P

An Ordinance To Amend Volume II Of The Code Of Ordinances Of The Parish Of Caddo, As Amended, The Caddo Parish Unified Development Code, By Amending The Zoning Of Property Located On The East Corner Of Ellerbe Road And Stewart Drive, Caddo Parish, La., From R-1-7, Single-Family Residential District To C-1, Neighborhood Commercial District, And To Otherwise Provide With Respect Thereto (District 10)

Documents:

[ORDINANCE NO. 6021 OF 2021.PDF](#)

[CASE FILE FOR ORDINANCE 6021 OF 2021.PDF](#)

18.II. Introduce Ordinance 6022 Of 2021 In Relation To Zoning Case 20-12-P

An Ordinance To Amend Volume II Of The Code Of Ordinances Of The Parish Of Caddo, As Amended, The Caddo Parish Unified Development Code, By Amending The Zoning Of Property Located On The North Side Of N. Market Street Approximately One Thousand One Hundred Sixty Five Feet Northwest Of Roy Road Extension, Caddo Parish, La., From R-A, Rural Agriculture District To C-1, Neighborhood Commercial District, And To Otherwise Provide With Respect Thereto (District 2)

Documents:

[ORDINANCE NO. 6022 OF 2021.PDF](#)

[CASE FILE FOR ORDINANCE 6022 OF 2021.PDF](#)

18.III. Introduce Ordinance 6023 Of 2021 In Relation To Zoning Case 20-16-P

An Ordinance To Amend Volume II Of The Code Of Ordinances Of The Parish Of Caddo, As Amended, The Caddo Parish Unified Development Code, By Amending The Zoning Of Property Located On The East Side Of Greenwood Springridge Road, Approximately Seven Hundred Feet North Of Meadow Creek Drive, Caddo Parish, La., From R-A, Rural Agriculture District To R-A (Pud), Rural Agriculture Planned Unit Development District, And To Otherwise Provide With Respect Thereto (District 12)

Documents:

[ORDINANCE NO. 6023 OF 2021.PDF](#)  
[CASE FILE FOR ORDINANCE 6023 OF 2021.PDF](#)

19. ORDINANCES (For Introduction By Title):

20. WORK SESSION MINUTES:

20.I. Work Session Minutes January 4, 2021

Documents:

[1.4.2021 WORK SESSION MINUTES.PDF](#)

21. RESOLUTIONS:

21.I. Resolution No. 1 Of 2021

A RESOLUTION TO AUTHORIZE THE CADDO PARISH ADMINISTRATOR TO REQUEST AND AUTHORIZE THE LOUISIANA STATE MINERAL AND ENERGY BOARD AND THE OFFICE OF MINERAL RESOURCES TO ACCEPT NOMINATIONS AND ADVERTISE FOR OIL, GAS AND MINERAL LEASES, ACCEPT BIDS, AND AWARD AND EXECUTE OIL, GAS AND MINERAL LEASES ON CERTAIN MINERAL INTERESTS OWNED BY THE PARISH OF CADDO, AND OTHERWISE PROVIDING WITH RESPECT THERETO  
(Public Works)

Documents:

[RESOLUTION 01 OF 2021 - OGM LSE. MCGINTY.PDF](#)  
[RESOLUTION 01 OF 2021 ATTACH-FACT SHEET.PDF](#)

21.II. Resolution No. 2 Of 2021

A RESOLUTION ORDERING AND CALLING A SPECIAL ELECTION TO BE HELD IN CADDO PARISH, LOUISIANA, TO AMEND THE CADDO PARISH HOME RULE CHARTER; MAKING APPLICATION TO THE STATE BOND COMMISSION IN CONNECTION THEREWITH; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.  
(Charter Review Committee)

Documents:

[RESOLUTION 02 OF 2021- CHARTER CHANGE ELECTION.PDF](#)  
[RESOLUTION 02 OF 2021 ATTACH- NOTICE OF ELECTION.PDF](#)

21.III. Resolution No. 3 Of 2021

A RESOLUTION AUTHORIZING THE CADDO COMMUNITY ACTION AGENCY, INC.  
TO ADMINISTER THE HEAD START PROGRAM FOR THE PARISH OF CADDO,  
AND TO OTHERWISE PROVIDE RESPECT THERETO  
(Commissioner Hopkins)

Documents:

[RESOLUTION 03 OF 2021 HEAD START.PDF](#)

21.IV. Resolution No. 4 Of 2021

A RESOLUTION APPROVING THE AMENDED 2020 OF NORTH LOUISIANA  
CRIMINALISTICS LABORATORY COMMISSION AND TO OTHERWISE PROVIDE  
WITH RESPECT THERETO  
(Commission Clerk's Office)

Documents:

[RESOLUTION 04 OF 2021 NORTH LOUISIANA CRIME LAB.PDF](#)  
[RESOLUTION 4 OF 2021 ATTACHMENT- CRIME LAB BUDGET.PDF](#)

21.V. Resolution No. 5 Of 2021

A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO  
SUPPORT, ENCOURAGE, AND WORK TO PROVIDE HIGH SPEED INTERNET FOR  
RURAL LOUISIANA, AND OTHERWISE PROVIDING WITH RESPECT THERETO.  
(Commissioners Burrell and Chavez)

Documents:

[RESOLUTION NO. 5 OF 2021- RURAL BROADBAND.PDF](#)  
[RESOLUTION NO. 5 OF 2021 REVISED.PDF](#)

22. OLD BUSINESS:

23. NEW BUSINESS:

23.I. Confirm Approval Of The 2021 Audit Schedule

Approve 2021 audit schedule as follows:

1. Information Systems: Information Systems Security, Disaster Recovery and Business Continuity Planning, Remote Access
2. Human Resources: Disciplinary Process; Compensation, Benefits Administration and Open Enrollment; Regulatory Compliance

(Audit & Finance Committee)

Documents:

[PROPOSED 2021 INTERNAL AUDIT PLAN - 12.8.2020 - DRAFT.PDF](#)

23.II. Reappointment To The Fire District No. 6 Board (Commission To Appoint One)

Authorize reappointment of Mr. Mike McCullough to the Fire District No. 6. Term to

expire 01/01/23  
(Commissioner Lazarus)

- 23.III. Reappointment To The Waterworks District No. 7 Board (Commission To Appoint One)  
Authorize reappointment of Glenda E. Britton to the Waterworks District No. 7 Board.  
Term to expire 01/08/2026  
(Commissioner Lazarus)

24. COMMUNIQUEs AND COMMITTEE REPORTS:

25. CITIZENS COMMENTS (Late Arrivals):

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their speakers and address the points they wish considered with this limitation in mind.

26. ADJOURN:

To all persons desiring to attend and observe a meeting of the Caddo Parish Commission, or who wish to present information to the body: If you have physical limitations that require special accommodations in order for you to attend and participate in a meeting of the Caddo Parish Commission, please contact the office of the Caddo Parish Commission Clerk at (318) 226-6596, at least 24 hours in advance of the meeting so that an effort can be made to provide those accommodations.