

**ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION**

TITLE	
Ordinance 6067 of 2021	
An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to establish the provisions for a Special Exception Use, and to otherwise provide with respect thereto.	
DATE: 1/6/21	ORIGINATING DEPARTMENT:
The Shreveport Caddo Metropolitan Planning Commission (MPC)	
BACKGROUND INFORMATION	
These proposed amendments are intended to update, consolidate, and reformat the former subdivision and zoning regulations regarding a new Special Exception Use process. The following Articles, or portions thereof were amended: Article 2, "Definitions and Rules of Measurement," including amendments redefining Aggrieved Party and adding new SEU abbreviation for special exception use process; Article 5, "Uses," including amendments explaining the new Special Exception Use process and identifying this process in the Use Matrix; Article 6, "Use Standards" including amendments approving Manufactured Homes by the Zoning Board of Appeals as a SEU; Article 7, "On-Site Development Standards" including amendments outlining the Special Exception Use Permit procedures and appeals process; Article 15, "Application Procedures" including amendments outlining the Special Exception Use Permit procedures and appeals process and amends existing language to include the Special Exception Use. Article 16, "Zoning Application Approval Processes" including amendments outlining the new Special Exception Use procedures and appeals process.	
FINANCIAL IMPACT AND SOURCE OF FUNDING	
None	
EFFECT(S) OF PROPOSED ACTION	
The intent of the ability to be granted a Special Exception Use reflects the changing nature of business in our community. These proposed amendments are intended to be more user-friendly, with regard to various house-keeping and corrective changes that will allow property owner the ability to apply for a special exception, specifically for manufactured homes, all of which are currently being sought by the development community.	
ALTERNATIVES/STAFF RECOMMENDATION	
Exhibit "A" for memorandum describing these amendments in full detail; Exhibit "B" for provisions for Table 5-1: Use Matrix; Exhibit "C" for provisions for Table 15-1: Summary of Application Actions; Exhibit "D" for provisions for Table 15-2: Required Notice; Exhibit "E" for provisions for new Section 16.5. Special Exception Use; Exhibit "F" for MPC Staff Report	
KEY STAFF CONTACT	
Adam Bailey, Community Planning and Design Manager	
COORDINATION	
Department Head	(Initial)
Parish Administrator/CEO	(Initial)