

## Caddo Parish “New Economy” Summer Internship Program

**Purpose:** The program is design to address the new economy job opportunities that are developing globally in the aftermath Covid-19 pandemic and other natural diasters that forcing the planet to rethink how we deliver services, market products and services, develop products and services, process data for efficiency and create employment opportunities to carry out these functions in a “New Economy”

This program will allow Caddo parish residents attending college to acquire practical experience in a professional setting relative to the undergraduate degree they’re pursuing.

**Persons Eligible:** Must be a Caddo Parish resident, 18 years olds, enrolled in a college or university the semester prior to intern, and have maintained a 2.7 GPA or better

**Structure and:  
Timeline** This will be an eight (8) week paid summer internship program, interns will be required to work (8) hours per day max (40) per week; annually the program run roughly from late May until the last week of July; interns will be assigned placement based on their college major and career interest; job duties and responsibilities will be laid out by Internship Manager

**Compensation:** Each intern will be paid \$12 per or prevailing wage (Refer to CPC legal staff)

**Management:  
Of Program** It’s my vision that Caddo Parish Administration will manage this program with the academic assistance of LSUS-Shreveport and Southern University-Shreveport (Details of this arrangement to be worked out with Administration and our Legal Dept.)

**Placements and:  
Job sites** It’s my goal to enlist local employers to provide placement, job site and compensation for the intern. This allows local companies to train potential future employees who are locally home grown and loyal to the growth of this region. (Legal Dept. review)

**Anticipated number:  
Of Intern** 40

**Selection Process:** The Program Manager will design an interview process and selection criteria matrix to determine qualified candidates.

**Internship Orientation:  
Checklist** Sample Attached

